

Appendix L: Offender Expungement

Expungement Checklist - Offender

Offender Database #:	_____
Date of Request:	_____
Reason for Expungement:	_____

Initial and date in space provided after each action is performed

	Initial and date
1. Removal from TBI OffenderDatabase	_____
2. Removal from CODIS (State) Sample Deleted from Specimen Manager	_____
3. NDIS Upload Report	_____
Upload Package #	_____
4. DNA Sample Submittal Form and/or Offender Data Sheet Destroyed <i>This includes any previous correspondence about sample</i>	_____
5. DNA Sample Destroyed	_____