

Ella Carpenter

From: Glenn Everett
Sent: Monday, January 24, 2022 2:31 PM
To: Ella Carpenter
Cc: Chad Johnson
Subject: FW: Evidence Packaging Information in the Notes and on the Worksheet

Ella,

Please add this email to the Ensur official communication folder.

Thanks,

Glenn Everett

Special Agent/Forensic Scientist Supervisor
Forensic Chemistry Technical Leader
Tennessee Bureau of Investigation
901 R.S. Gass Blvd.
Nashville, TN 37216



Office: 615-744-4450
Fax: 615-744-4117
Glenn.Everett@tn.gov

From: Glenn Everett <Glenn.Everett@tn.gov>
Sent: Friday, January 14, 2022 7:08 AM
To: Andrea King <Andrea.King@tn.gov>; Ben Hubert <Ben.Hubert@tn.gov>; Brandi Fisher <Brandi.Fisher@tn.gov>; Brett Trotter <Brett.Trotter@tn.gov>; Cassandra Franklin <Cassandra.Franklin@tn.gov>; Ella Carpenter <Ella.Carpenter@tn.gov>; Glen Glenn <Glen.Glenn@tn.gov>; Glenn Everett <Glenn.Everett@tn.gov>; Isabella Barnett <Isabella.Barnett@tn.gov>; Jennifer A. Sullivan <Jennifer.A.Sullivan@tn.gov>; Jennifer Bachman <Jennifer.Bachman@tn.gov>; John Scott <John.Scott@tn.gov>; Laura Cole <Laura.Cole@tn.gov>; Lela Jackson <Lela.Jackson@tn.gov>; Madison Talley <Madison.Talley@tn.gov>; Rachel Freeman <Rachel.Freeman@tn.gov>; Rebecca Hernandez <Rebecca.Hernandez@tn.gov>; Rebecca M. Stout <Rebecca.M.Stout@tn.gov>
Cc: Jenifer Hall <Jenifer.Hall@tn.gov>; Chad Johnson <Chad.Johnson@tn.gov>; Mike Lyttle <Mike.Lyttle@tn.gov>
Subject: Evidence Packaging Information in the Notes and on the Worksheet

Hi all,

After thinking on this for a couple of days, I have decided that **effective immediately** everyone will write down the **subject(s) and/or victim(s)** and the **agency case number** listed on the evidence packaging and put that information on the Forensic Chemistry worksheet and in your notes. This will 1) force you to check the evidence itself against the request for examination form and 2) allow your reviewer to check what was listed on the evidence and make sure it matches the submittal form. So two more checks in place to ensure that the evidence that your are working goes with the request for examination form. There will be a change in policy forthcoming.

Thank you,

Glenn Everett

Special Agent/Forensic Scientist Supervisor
Forensic Chemistry Technical Leader
Tennessee Bureau of Investigation
901 R.S. Gass Blvd.
Nashville, TN 37216



Office: 615-744-4450

Fax: 615-744-4117

Glenn.Everett@tn.gov